

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2017-18

I. Details of the Institution

1.1 Name of the Institution

SMT. LAXMIBEN & SHRI CHIMANLAL MEHTA ARTS COLLEGE

1.2 Address Line 1

CITY COLLEGE CAMPUS

Address Line 2

OPP. DINBAI TOWER

City/Town

AHMEDABAD

State

GUJARAT

Pin Code

380 001

Institution e-mail address

lacmac.gls@gmail.com

Contact Nos.

Name of the Head of the Institution:

Dr. S. M. VAKIL

Tel. No. with STD Code:

079-25504384

Mobile:

9824019103

Name of the IQAC Co-ordinator:

Dr. K. T. PURANI

Mobile:

94275 25180

IQAC e-mail address:

kshipranamit@yahoo.com

1.3 NAAC Track ID(For ex. MHC0GN 18879)

GJCOGN13141

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (SC)/06/RAR/125

1.5 Website address:

www.lcmehtaartscollge.org

Web-link of the AQAR:

www.lcmehataartscollge.org/Aqar2017-18.doc

For ex. <http://www.ladykeanecollge.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.70	2007	FIVE YEAR
2	2 nd Cycle	B	02.12	2015	FIVE YEAR
3	3 rd Cycle	-			
4	4 th Cycle	-			

1.7 Date of Establishment of IQAC : DD/MM/YYYY

15-07-2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2016-17 submitted to NAAC on 16/01/2018
- ii. AQAR 2015-16 submitted to NAAC on 16/01/2018

1.9 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
(eg. AICTE, BCI, MCI, PCI, NCI)								

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>	
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>	
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	2(f)	UG	<input checked="" type="checkbox"/>	DB	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>			

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<div></div>								

1.11 Name of the Affiliating University (for the Colleges)

GUJARAT UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="----"/>		
University with Potential for Excellence	<input type="text" value="----"/>	UGC-CPE	<input type="text" value="----"/>
DST Star Scheme	<input type="text" value="----"/>	CE	<input type="text" value="----"/>
UGC-Special Assistance Programme	<input type="text" value="----"/>		<input type="text" value="----"/>
UGC-Innovative PG programmes	<input type="text" value="----"/>	(specify)	<input type="text" value="----"/>
UGC-COP Programmes	<input type="text" value="----"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="12"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

"Vedna Sutratmak Vakyo" (The Message of the Vedas)

2.14 Significant Activities and contributions made by IQAC

IQAC monitors the overall functioning of the college. It discusses and evaluates the quality of teaching-learning and makes necessary recommendations. As the college shifted to a new campus, the focus of IQAC was on setting up physical infrastructure to ensure smooth functioning of academic and co-curricular activities of the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.A Series of expert lectures to be organized under Knowledge Enrichment Programme	<p>a) The college organized expert lectures on various subjects.</p> <p>b) Faculty participated in various seminars and conferences and presented papers in their respective subjects.</p> <p>c) Subject related films were screened to enhance understanding of the subject.</p>
2.To conduct different activities under Gender Empowerment Programme	<p>a) CWDC organized a skill development programme in collaboration with Aakar Academy on tie and dye and how to start a micro enterprise.</p> <p>b) CWDC organized a field trip to a prominent NGO</p>

	“Jyotisangh” that works on social and economic empowerment of women.
3.To organize sports activities for all-round development of students.	<ul style="list-style-type: none"> a) Students represented the college in sports competitions like kho-kho, volley ball, soft tennis, and athletics at university and state levels. b) The college organized annual sports day where various intra-college competitions were held.
4.To organize extension activities to inculcate a sense of responsibility and sensitivity towards the community around them.	<ul style="list-style-type: none"> a) Yoga Day was organised by the NSS Unit. b) NSS unit carried out a campaign on Adult Literacy and Wall paper activity on the theme of “BetiBachao, BetiPadhao” in Dabhoda village. c) As Gujarat Assembly elections were to be held, the N. S. S. Unit decided to make voter awareness the central theme for this year. A number of activities were organized to create awareness among voters and encourage voter participation. d) The college organized a Heritage Walk in collaboration with the Ahmedabad Municipal Corporation. e) The college organized a blood donation camp in collaboration with the Red Cross society. f) NSS Unit of the college organized a seven day rural camp and undertook different activities like a cleanliness drive, de-addiction campaign, street play to create awareness on different social issues, blood-donation camp, a series of lectures for the villagers on HIV awareness and government schemes to benefit HIV patients and a cultural programme.
5. To organize cultural activities	<ul style="list-style-type: none"> a) Intra college competitions were organized under “Saptdhara”. b) Students participated in different inter-college events and Gujarat University Youth Festival.
6.To organize field experiences for the students	Department of Economics collaborated with Matriz News Communication to create an opportunity for students to participate in a socio-economic survey where students were also paid remuneration of Rs 500/ per day.
7. To organize seminars/conferences	The college organized a National Seminar on “VednaSutratmakVakyo” under the Department of Sanskrit.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ State Any other ☐ ☐

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	00	00	00
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	01			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option

(ii) Pattern of programmes:

Pattern Number of programmes
Semester 01
Trimester
Annual

1.3 Feedback from stakeholders* Alumni

☐ Parents ☐ Employers ☐ Students ☒

(On all aspects)

Mode of feedback :Online Manual ☐ Co-operate ☒ schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college follows syllabus prescribed by the Gujarat University which is reviewed and updated by the Board of Studies in different subjects every three years.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	1	15	--	2 (Part-Time)

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	1								1

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	16	2
Presented papers	7	6	1
Resource Persons	0	0	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The college uses ICT in teaching -learning process through projectors, as well as organizes field trips, interaction with subject experts and screening of subject related films.

2.7 Total No. of actual teaching days during this academic year

204

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college follows evaluation system prescribed by the Gujarat University. Multiple Choice Questions have been introduced and carry 20% weightage in the overall evaluation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	98	00	3.33	26.53	26.53	57.74

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC participates at every stage in the teaching – learning evaluation processes and makes necessary changes based on its observations and interactions with students as well as teaching and administrative staff.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0

Summer / Winter schools, Workshops, etc.	1
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	3	---	1
Technical Staff	----	---	---	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC circulates information regarding conferences, seminars and workshops. Faculty is given duty leave to participate.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects (other than compulsory by the University)	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text" value="--"/>	CAS	<input type="text" value="--"/>	DST-FIST	<input 115="" 475="" 529"="" 857="" data-label="Text" text"="" type="text" value="---</input></td> </tr> </table> </div> <div data-bbox="/> <p>3.9 For colleges</p> <table> <tr> <td>Autonomy</td> <td><input 115="" 554="" 586"="" 611="" data-label="Text" text"="" type="text" value="---</input></td> </tr> </table> </div> <div data-bbox="/> <p>3.10 Revenue generated through consultancy <input type="text" value="NIL"/></p> </td></tr></table>	Autonomy	<input 115="" 554="" 586"="" 611="" data-label="Text" text"="" type="text" value="---</input></td> </tr> </table> </div> <div data-bbox="/> <p>3.10 Revenue generated through consultancy <input type="text" value="NIL"/></p>
Autonomy	<input 115="" 554="" 586"="" 611="" data-label="Text" text"="" type="text" value="---</input></td> </tr> </table> </div> <div data-bbox="/> <p>3.10 Revenue generated through consultancy <input type="text" value="NIL"/></p>						

3.11 No

Level	International	National	State	University	College
Number	----	1	----	----	----
Sponsoring agencies	----	----	----	----	----

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency	<input type="text" value="---"/>	From Management of University/College	<input type="text" value="---"/>
Total	<input type="text" value="---"/>		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	----
	Granted	-----
International	Applied	-----
	Granted	-----
Commercialised	Applied	-----
	Granted	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

1

2

3.19 No. of Ph.D. awarded by faculty from the Institution

1

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

--

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

55

State level

0

National level

International level

0

0

3.22 No. of students participated in NCC events:

University level

0

State level

0

National level

International level

0

0

3.23 No. of Awards won in NSS:

University level

0

State level

0

National level

International level

0

0

3.24 No. of Awards won in NCC:

	University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	International level	<input type="text" value="0"/>		<input type="text" value="0"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="1"/>	College forum	<input type="text" value="7"/>	
NCC	<input type="text" value="0"/>	NSS	<input type="text" value="16"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- As Gujarat Assembly elections were to be held, the N. S. S. Unit decided to make voter awareness the central theme for this year. A number of activities were organized to create awareness among voters and encourage voter participation.
- The college organized a blood donation camp in collaboration with the Red Cross society.
- NSS Unit of the college organized a seven day rural camp and undertook different activities like a cleanliness drive, de-addiction campaign, street play to create awareness on different social issues, blood-donation camp, a series of lectures for the villagers on HIV awareness and government schemes to benefit HIV patients and a cultural programme.
- Yoga Day was organised by the NSS Unit.
- NSS unit carried out a campaign on Adult Literacy and Wall paper activity on the theme of “Betibachao, Betipadhao” in Dabhoda village.
- The college organized a Heritage Walk in collaboration with the Ahmedabad Municipal Corporation.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4196.59 sq. meters	-	-	4196.59 sq. meters
Class rooms	8	-	-	8
Laboratories	-	-	-	0
Seminar Halls	1	-	-	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-

Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- The administrative office is computerized and uses computers for the following purposes:
(a) admission work (b) preparing roll call (c) internal examination results (d) preparing salary bills and salary slips (e) preparing GPF slips (f) preparing Form 16 for income tax. Besides, online facility wherever required is used.
- The college library is computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5000	-	33	3036	5034	-
Reference Books	13000	-	-	-	13000	-
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	4	--	2	--	--	4	--	--
Added	--	--	--	--	--	--	--	--
Total	4	--	2	--	--	4	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college has internet access for academic as well as administrative purposes. The college campus is NAMO Wi-Fi enabled. The college also has a separate BSNL Wi-Fi connection

4.6 Amount spent on maintenance in lakhs :

11,600

i) ICT

ii) Campus Infrastructure and facilities

2, 04,886

iii) Equipments

iv) Others: (Security + Welfare /Subsidy to Employees)

104746 +
50240

Total :

371472

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC takes into consideration suggestions from students as well as faculty members for enhancing awareness about students support services. An orientation programme is organized in the beginning of the year wherein, students are given information about support services available to them. The college has a Suggestion Box which is available to the students at all times to make any suggestion they deem necessary. The college has notice boards on every floor which are used to create awareness about student support services.

5.2 Efforts made by the institution for tracking the progression

The institution seeks information from past students when they come for transcripts and maintains their record.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
433	---	----	----

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	-	-		-	-

No	%
-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
194	131	16	117	0	458	190	125	19	92	07	433

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college organized coaching classes for the preparation of Competitive exams.

No. of students beneficiaries

50

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	GATE	0	CAT	0	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	0

5.6 Details of student counselling and career guidance

The college organizes workshops to guide the students about preparing for competitive exams as well as to inform the final year students about career options available to them.

No. of students benefitted

150

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

- a) CWDC organized a skill development programme in collaboration with OREN academy.
- b) CWDC organized an expert lecture on Technology and Safety.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	---	---
Financial support from government	107	4,15,700
Financial support from other sources (Blind Students' Scholarship)	26	2,60,000
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____--_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision of the institution: To foster well-balanced and multisided flowering of students' personality, encompassing intellectual, physical, moral, emotional and aesthetic aspects.

The Mission of the institution: The institution aims at moulding minds and building character of the students and enhancing the academic proficiency of the staff. The avowed aim of the institution is not only to impart degree-oriented education but also to pursue perfection and excellence and to equip the students to face the world of work and to negotiate the challenges of tomorrow. The institution is dedicated to creating a new, more enlightened class- the responsible citizens of tomorrow.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum for the course that the college teaches are developed at the Gujarat University level. However faculty members contribute to the curriculum development as members of board of studies in their respective subjects. The university reviews and updates the syllabus every three years.

6.3.2 Teaching and Learning

The college encourages use of ICT, surveys and presentations by students and field activities for enhancing the teaching – learning process. Some of the subjects also have project work as a part of curriculum. Faculty prepares and shares study material in their respective subjects as we are a Gujarati medium college and there is a dearth of good quality study material in Gujarati in many subjects.

6.3.3 Examination and Evaluation

The college follows evaluation frame- work given by the Gujarat University. Gujarat University follows semester system wherein the college is required to hold an internal exam to be followed by university exam. However, the college conducts continuous evaluation of students through assignments, projects, presentations etc.

6.3.4 Research and Development

Faculty members regularly participate and present papers in seminars, conference and workshops. They are also encouraged to participate in various Faculty Development Programmes.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The institution purchases computers and carries out infrastructural development as and when required.

6.3.6 Human Resource Management

The college encourages the faculty to participate and present papers in seminars, conferences, workshops and Faculty Development Programmes to build their capacities.

The college is a part of GLS Employees Credit and Supply Society which is a very robust co-operative society that acts as an added incentive for the employees of the institute. The society has many welfare schemes to benefit the employees especially the class IV employees.

In absence of government recruitments in the last several years, the management provides temporary faculty on its own expense to do justice to the students.

6.3.7 Faculty and Staff recruitment

The college follows state Government and UGC norms in the recruitments.

The state government has introduced a central recruitment system where recruitments are held at the university level. Many a times the state government transfers surplus faculty from other colleges when there is a vacancy in any institute. Also when there is a vacancy waiting to be filled, the management appoints faculty on temporary basis on its own expense to ensure that students do not suffer due to the delay.

6.3.8 Industry Interaction / Collaboration

The college invites companies and institutes to interact with the students to provide exposure to the students about the prospective employment opportunities and the skill sets required.

6.3.9 Admission of Students

The college follows the central admission system of Gujarat University. Central online admission system requires the students to register online and list their choice of institutions. They are admitted based on merit and are required to report to the college they are granted admission in. The faculty members guide the students and provide counselling to help them gauge their aptitude, interest and goals and accordingly make subject choices.

6.4 Welfare schemes for

Teaching	GLS EMPLOYEES CREDIT & SUPPLY CO.OP. SOCIETY
Non teaching	Same as above
Students	State and National Government Scholarships Blind Students' Scholarship in Collaboration with an NGO "Help the Blind Foundation"

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done Yes

☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	KCG	-	-
Administrative	YES	KCG	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

Alumni members are invited during annual function and several academic programmes.

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

-

6.14 Initiatives taken by the institution to make the campus eco-friendly

-

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The college has shifted to a new campus recently. The focus of the college has been on setting up physical infrastructure and helping the students and staff to adapt to the new environment.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The biggest challenge before the college was to attract students to enrol in the college as the college was shifted to a new campus where it had to compete with two already well-established colleges offering B.A. degree along with several others in the area. The faculty visited feeder institutes in the areas around to spread awareness about the college and its various activities and to cultivate an interest in the college among their students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The college has an NSS unit that carries out various extension activities throughout the year. As this was a year of Assembly elections, the NSS Unit chose to work this year with “Voter Awareness” as its central theme. Various activities ranging from voter awareness campaigns, expert lectures, wall paper activities to assisting voters in preparing Voter ID cards were carried out to encourage maximum voter participation.
- The college decided to encourage enrollment of blind students. Blind students were offered support services like helping them obtain hostel facilities in the city, recorded lectures, providing them writers for their exams, arranging additional scholarships for them etc.

7.4 Contribution to environmental awareness / protection

NSS Unit of the college carries out programmes like tree plantation, cleanliness drive, health and hygiene awareness, wall paper activities etc. to create environmental awareness.

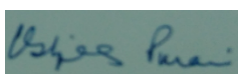
7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

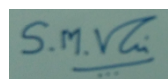
8.Plans of institution for next year

- The college will organize activities to promote awareness about the syncretic culture of the city and Heritage preservation.
- The institute will continue to adopt a village to carry out extension activities such as de-addiction, cleanliness drive, and literacy awareness.
- The college will organize a blood donation camp to create an opportunity for the students to contribute to the society.
- College will conduct different co-curricular activities to help all round development of students.
- College will conduct various activities aimed at gender sensitization under its CWDC Unit.

Name: _Dr KshipraPurani



Name: (Principal)Dr Sanjay M. Vakil



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Academic Calendar – 2017 -2018

Date	Activity
12-6-2017	Beginning of the First Semester
21-6-2017	Yoga Day Celebration
8-7-2017	Orientation Programme for the First Year Students
10-7-2017	Guru Purnima Celebration
18-7-2017	Lecture on Voter Awareness
18-7-2017	Wall Paper Activity at Village Dabhoda
19-7-2017	Voter Awareness Programme by NSS
21-7-2017	Celebration of the Birth Centenary of Gujarati Poet Umashankar Joshi (Dept. of Gujarati)
25-7-2017	Cartooning Competition on Voter Awareness
23-8-2017	Blood Donation Camp
11-8-2017 12-8-2017	Saptadhara Competitions
15-8-2017	Celebration of Independence Day
5-9-2017	Teacher's Day Celebration
7-9-2017	Skill Development Workshop by CWDC
14-9-2017	Celebration of "Hindi Diwas"
15-11-2017	Heritage Walk

7-12-2017	De-addiction Rally by NSS volunteers
19-12-2017	Expert Lecture on Women Safety by CWDC
26-1-2018	Celebration of Republic Day
20-1-2018 To 26-01-2018	N.S.S. Camp
31-1-2018	National Seminar in Sanskrit
06-02-2018	Annual Sports Day
20-03-2018	Annual Day