

The Annual Quality Assurance Report (AQAR) of the IQAC
2019 - 20

Part – A

Data of the Institution

1. Name of the Institution Smt. L. and C. Mehta Arts College

- Name of the Head of the institution : Dr. Sanjay Vakil
- Designation: Principal In Charge
- Does the institution function from own campus: Yes

Phone no./Alternate phone no.: 079-25504384

Mobile no.: 9824019103

- Registered e-mail: lacmac.gls@gmail.com
 - Alternate e-mail :
 - Address : Opp. Dinbai Tower, Lal Darwaja
 - City/Town : Ahmedabad
 - State/UT : Gujarat
 - Pin Code : 380001

2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women: Co-education
- Location : Rural/Semi-urban/Urban: Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
(please specify) Grant-in aid
- Name of the Affiliating University: Gujarat University
- Name of the IQAC Co-ordinator : Dr K. T. Purani
- Phone no. : 079- 5504384

Alternate phone no.

- Mobile: 9427525180
- IQAC e-mail address: lacmac.gls@gmail.com
- Alternate Email address: kshipranamit@yahoo.com

3. Website address: www.lcmehtaartscollege.org

Web-link of the AQAR: (Previous Academic Year):

<https://www.lcmehtaartscollege.org/wp-content/uploads/2021/06/AQAR-2018-19.pdf>

4. Whether Academic Calendar prepared during the year? Yes

if yes, whether it is uploaded in the Institutional website: No

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B +	76.70	2007	from:2007 to: 2012
2 nd	B	2.12	2015	from:2015 to: 2020
3 rd	-	-	-	-
4 th	-	-	-	-
5 th	-	-	-	-

6. Date of Establishment of IQAC:DD/MM/YYYY: 15-07-2007

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
-	-	-

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC -

10. No. of IQAC meetings held during the year: 4

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No No

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No ✓

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Encourage enrolment of blind students by undertaking various support measures
- Undertake renovation of washrooms
- Continuous evaluation and feedback system through assignments to be given on completion of each unit
- Undertake activities to provide exposure to students in collaboration with local organizations engaged in community work.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> • Encourage enrolment of blind students by undertaking various support measures • Undertake renovation of washrooms • Continuous evaluation and feedback system through assignments to be given on completion of each unit • Undertake activities to provide exposure to 	<p>Number of blind students increased to 59.</p> <p>Washrooms were renovated.</p> <p>Assignments and feedback given on completion of each unit</p>

students in collaboration with local organizations engaged in community work.	Visits arranged to various local organizations like Apang Manav Mandal, Sabarmati Ashram, Mahipatram Rupram Orphanage Blankets distributed to the homeless in the city during winter.
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14. Whether the AQAR was placed before statutory body? Yes /No: ✓

Name of the Statutory body:

Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: No

Date:

16. Whether institutional data submitted to AISHE: Yes

Year: 2019-20

Date of Submission: 31/01/2020

17. Does the Institution have Management Information System?

Yes **No** ✓

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

- Admission: Admissions for the first year students are held online where the students are required to fill up the admission form and express their choice of the subject and college online. Once they are shortlisted for admission they can pay a fee online to reserve their seat and then report to the college.
- Website: The college has a website detailing all the necessary information about the college which is updated periodically.
- Results: The Administrative staff prepares result using a software specifically designed to meet the requirements.
- Library: The college library uses SOUL software to organize and access books.
- Accounts: All accounts are maintained using Tally ERP 9.
- Salary slips, Salary Deductions, Form 16, GPF etc. are maintained and shared with the staff.

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows syllabus prescribed by the Gujarat University which is reviewed and updated by the Board of Studies in different subjects every three years. Many of our faculty members are members of Board of Studies in their respective subjects and are instrumental in conceptualizing and finalizing the syllabi. They take into consideration feedback received from students as well as other faculty members while giving their inputs during syllabus formulation.

The prescribed syllabus is implemented effectively to ensure timely completion of curriculum. Different methods such as use of power point presentations, audio-visual aids, field experiences, projects and assignments, guest lectures etc. are employed to ensure effective delivery of the syllabi. The college also offers Soft skill and Foundation courses to the First Year students to impart value education.

Each department holds a meeting in the beginning of the academic year where the Head of the Department allocates subjects to be taught during the academic year in consultation with the departmental colleagues. Each faculty member prepares a Teaching Plan outlining the time frame for syllabus delivery and methods to be employed as well as project work/assignment to be given for continuous evaluation and feedback to the students. The Teaching Plan is reviewed and approved by the Head of the Department.

Different committees prepare their schedule for co-curricular activities in the beginning of the academic year in consultation with the Principal. Once approved by the Principal, these activities are reflected in the academic calendar of the college.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
-	-			

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
-	-	-	-

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
	B.A.		15-06-2011		
Already adopted (mention the year)					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	-	

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
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History of Ahmedabad		15-06-2018	274		
Bharatiya Sabhyata		15-06-2018	274		
Personality Development		15-06-2018	274		
Environment		15-06-2018	274		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes	Yes	No	No	No	
1.4.2 How the feedback obtained is being analysed and utilized for overall development of the institution? (maximum 500 words)					
<p>Feedback is obtained by the college on the physical infrastructure, syllabus, teaching-learning-evaluation process, co-curricular activities etc. from different stake holders especially students and teachers. As the college is affiliated to the Gujarat University, it follows the syllabus prescribed by the Gujarat University. However, many of our senior faculty members are on the Board of Studies of their respective subjects. Teachers discuss and analyse the syllabus during departmental meetings and give feedback on the time framework, curriculum delivery and effectiveness etc. The faculty members who are on the Board of Studies in their respective subjects include this feedback while contributing to syllabus review and formation when the Board of Studies meets for this purpose.</p> <p>Feedback given by the students on different parameters is analysed and discussed during staff meetings. The faculty members analyse and evaluate the responses given by the students. Necessary changes and improvements are made based on the feedback received from the students. In the current year, improvements were made in the washrooms for students based on their feedback. Some co-curricular activities were also planned based on the feedback.</p>					
CRITERION II -TEACHING-LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile					
2.1. 1 Demand Ratio during the year					
Online admissions are carried out by Gujarat University through a centralized process.					
Name of the Programme	Number of seats available		Number of applications received	Students Enrolled	
B.A.	-		-	274	
2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019-20	640	-	15	-	6
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used

16	16	4	0	0	3
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
The college extends support services like guidance and counselling by the faculty members right from the onset of admission process. Students are given counselling at the time of admissions about their subject choices on the basis of their career goals and areas of interests. Students coming from rural areas outside Ahmedabad are given guidance on obtaining boarding and lodging facilities. The college has a good number of blind students who need special attention and facilities. The college takes special care and consideration in implementing academic as well as co-curricular programmes to meet the needs of blind students. All students are provided necessary support for academic activities. Students participating in co-curricular activities like NSS, sports, cultural activities etc. are given additional support.					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
640		15		1:43	

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
1	1	0	1	1
2.4.2 Honours and recognitions received by teachers				
(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				
Year of award	Name of full time teachers receiving awards from state level, national level, international level		Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Pankaj Shrimali		Associate Professor	International Peace and Humanitarian Award
2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
University conducts the final exams and results are declared on the University Website.				
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A.	-	2,4,6	24-04-2020	-

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)				
For Continuous Internal Evaluation the students are asked to submit assignments. The college employs the method of classroom presentations to engage with the students. Multiple choice question tests are given on completion of each unit. Faculty members give their feedback to the students on their performance during CIE. The faculty discusses performance of each student individually and gives necessary suggestions to the students to help them improve their performance. Students whose performance is weak are given special guidance on methods to improve their performance.				
2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)				
The college is required to adhere to the Academic Calendar provided by Gujarat University as it is an affiliated college. However, the college prepares and implements its own Academic Calendar within the framework given by the University. The University Academic Calendar contains the broad framework of the academic year including the admission time frame, total number of academic days to be completed, internal as well as university examination schedule, semester start and end dates, vacations etc. Academic Calendar of the college contains the time frame and schedule for conducting academic and co-curricular activities. While preparing the Academic Calendar the college takes inputs from all departments to ensure adequate representation of all departments as well as different sports, cultural, extension and academic activities. The Academic Calendar is formed in such a way that it avails all students equal opportunity to participate in activities of their interest.				
2.6 Student Performance and Learning Outcomes				
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)				
103 students obtained their graduation degree in the current academic year.				
2.6.2 Pass percentage of students				
Program me Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	B.A.	138	100	73
2.7 Student Satisfaction Survey				
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)				
CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION				
3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored Projects	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students Research Projects	-	-	-	-

(other than compulsory by the College)				
International Projects	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
-	-		-	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
-	-	-	-	-
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name		Sponsored by	
-	-		-	
Name of the Start-up				
Nature of Start-up		Date of commencement		
-		-		
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National		International	
-	-		-	
3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)				
Name of the Department		No. of Ph. Ds Awarded		
NA		NA		
3.3.3 Research Publications in the Journals notified on UGC website during the year				
	Department	No. of Publication	Average Impact Factor, if any	
National	-	-	-	
International	Sociology	1	4.157	
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year				
Department		No. of publication		
English		1		
Sociology		1		
History		2		
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index				

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
-	-	-	-	-	-	-

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
-	-	-	-	-	-	-

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	1	1	-	2
Presented papers	2	3	1	1
Resource Persons	-	1	-	1

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Visit to Orphanage	NSS	3	22
Visit to Gujarati Sahitya Parishad	NSS	9	17
Visit to Bakrol Village	NSS	2	20
Visit to Apang Manav Mandal	NSS	4	21
Blood Donation Camp	Red Cross Society of India	1	25
Voter List Correction Workshop	Collector Office	1	2
Self Defence Training Workshop for Girl Students	CWDC	3	37
Celebration of 150 th Gandhi Jayanti Week	Sabarmati Ashram	2	18
Food Distribution Drive	NSS	2	15
Election Card Verification Camp	Collector Office	1	12

Marathon	Gujarat University	0	25
Craft Workshop	CWDC	3	40
COVID 19	Ahmedabad Municipal Corporation	1	03

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
-	-	-	-

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Blood Donation	Red Cross Society of India	Blood Donation Camp	1	25
Voter List Correction	Collector Office	Voter List Correction Workshop	1	2
150 th Gandhi Jayanti Week	Sabarmati Ashram	Celebration of 150 th Gandhi Jayanti Week	2	18
Election Card Verification	Collector Office	Election Card Verification Camp	2	12
COVID 19	AMC	Covid Guidelines Implementation	1	3

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
-	-	-	-

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration	participant
-	-	-	-	-

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs			
-	-	-	-			
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES						
4.1 Physical Facilities						
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development					
-	7,35,303					
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities	Existing		Newly added			
Campus area	4196.59 sq. meters		-			
Class rooms	10		-			
Laboratories	1		-			
Seminar Halls	1		-			
Classrooms with LCD facilities	0		-			
Classrooms with Wi-Fi/ LAN	0		-			
Seminar halls with ICT facilities	1		-			
Video Centre	0		-			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-		-			
Value of the equipment purchased during the year (Rs. in Lakhs)	-		-			
Others	-		-			
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS }						
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation			
SOUL	Partial	2.0	2007			
4.2.1 Library Services:						
	Existing		Newly added	Total		
	No.	Value	No.	Value	No.	Value
Text Books	5033	-	-	-	-	-
Reference Books	13,000	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	4	-	2	-	-	4	-	100 MBPS +100 MBPS	-
Added	-	-	-	-	-	-	-	-	-
Total	4	-	2	-	-	4	-	100 MBPS +100 MBPS	-
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
100 MBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
-					-				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed			Date of launching e - content	
Dr. K. T, Purani		Semester 6			www.englishgueta.in			2019	

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
-	-	-	7,35,323
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)			
<ul style="list-style-type: none"> The college informs the management of its requirements regarding obtaining and maintaining the facilities. Management, in turn, sanctions and assigns the work to professional agencies. 			
CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	NAMO Tablet Distribution	153	-
Financial support from other sources			
a) National	Umbrella Scheme for Education of SC	105	-

	Ministry of Tribal Affairs Scholarship	9	-
	Post-Metric Scholarship for SEBC/EBC/Minority/NTDNT	52	-
	Post-Metric Scholarship for Students with Disabilities	71	-
	Help the Blind Foundation, Chennai	22	22,000
b) International	-	-	-

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill	June 2019	274	Gujarat University
SCOPE	February 2020	13	Education Department, Govt. of Gujarat

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
-	-	-	-	-	-

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
7	7	5

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
-	-	-	-	-	-

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
-	-	-	-	-	-

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	1	GJ08500273
SET	-	-
SLET	-	-
GATE	-	-
GMAT	-	-
CAT	-	-
GRE	-	-
TOFEL	-	-
Civil Services	-	-
State Government Services	-	-
Any Other: (GSET)	1	500684

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Sports	Intra college	70
Teacher's Day	Intra college	19
Elocution	Intra college	7
Cultural	Intra college	32

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2019	First - Gujarat University Youth Festival	University	-	Elocution	-	Yushra Qureshi
2019	First - Gujarat University Youth Festival	University	-	Debate	-	Rakesh Thakor
2019	First - Gujarat University Youth Festival	University	-	Debate	-	Gaurang Shrimali
2019	Third - Gujarat University Youth Festival	University	Wrestling	-	-	Nikita Rajbhar

2019	First - Gujarat University Youth Festival	University	Wrestling	-	-	Shivani Parihar
5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)						
<p>The college follows merit based selection system to form a Student Council every year. Class representatives from each semester are selected based on their performance in the previous year's evaluation to form a Student Council. The Student Council in turn meets to elect a General Representative, Ladies' Representative, Sports Secretary, Cultural Secretary, Academic Representative etc. Normally senior year students are elected as General Representative and Ladies' Representative. The student Council plays an active role in planning and execution of academic and co-curricular activities of the college. Their inputs are solicited and incorporated in overall functioning of the college. In addition to this, they also represent any concern or issue that the students might have. The college tries to address students' concerns and issues in collaboration with the Student Council. The Student Council representatives are felicitated on the Annual Day. The Student Council representatives of colleges affiliated to the university also have an important role to play in electing student members in the University Senate.</p>						
5.3 Alumni Engagement						
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):						
No						
5.3.2 No. of registered enrolled Alumni:						
-						
5.3.3 Alumni contribution during the year (in Rupees) :						
-						
5.3.4 Meetings/activities organized by Alumni Association :						
-						
CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT						
6.1 Institutional Vision and Leadership						
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)						
-						
6.1.2 Does the institution have a Management Information System (MIS)?						
Yes/No/Partial:						
Partial						
6.2 Strategy Development and Deployment						
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):						
<ul style="list-style-type: none"> ❖ Curriculum Development <ul style="list-style-type: none"> ➤ Faculty members who are on the Board of Studies of their respective subjects and Academic Council participate in formulation and restructuring of the curriculum. ➤ Each department contributes to preparation of the Academic Calendar in the beginning of the year. 						
<ul style="list-style-type: none"> ❖ Teaching and Learning <ul style="list-style-type: none"> ➤ Faculty members practice ICT enabled teaching methods. 						

➤ Methods like group discussions, classroom presentations, use of audio-visual aids etc. are employed for participative teaching-learning.
❖ Examination and Evaluation ➤ Under Gujarat University examination system, the college is responsible for carrying out semester end internal examination. ➤ Additionally the college also conducts continuous evaluation through assignments, projects, presentations, class tests etc. ➤ Faculty members give their students feedback and suggestions on their performance and on how to improve their performance at the end of each evaluation.
❖ Research and Development ➤ Faculty members are encouraged to participate and present papers in state level, national and international seminars, workshops and conferences. ➤ The college organises seminars and conferences on different subjects periodically. ➤ Two of the faculty members are also Ph.D. guides.
❖ Library, ICT and Physical Infrastructure / Instrumentation ➤ SOUL software is used in the college library. ➤ The college campus is NAMO wi-fi enabled. ➤ There is a separate BSNL internet connection in the college. ➤ The administration of the college is fully computerised.
❖ Human Resource Management ➤ Due to the government's non recruitment policy, the management has chipped in to hire an accountant and a librarian. ➤ The college employees have access to GLS Employees' Co-operative Credit and Supply Society. It provides quick and easy loans to the employees for purposes like Housing, Vehicle purchase, Children's education, social occasions etc. ➤ The Credit society also has various welfare schemes for the employees. ➤ The college employees are provided group insurance cover.
❖ Industry Interaction / Collaboration ➤ The college organises excursions and field trips for the students to provide them exposure on career opportunities. ➤ The college arranges interaction of students with industries to inform them about different career opportunities, skill sets required to take advantage of these opportunities and how to acquire these skills.
❖ Admission of Students ➤ The college follows centralised online admission system of Gujarat University.
6.2.2 : Implementation of e-governance in areas of operations:
❖ Planning and Development: The management uses advanced technology for planning and development.
❖ Administration: Administration is fully computerised.
❖ Finance and Accounts: Tally Version- ERP 9 is used for maintaining accounts.
❖ Student Admission and Support: Centralised online admission system of Gujarat University is followed by the college.
❖ Examination: Examination result is declared online

6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
-	-	-	-	-	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
-	-	-	-	-	-
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
-		-		-	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent		Fulltime		Permanent	
-		1		-	
6.3.5 Welfare schemes for					
Teaching			<ul style="list-style-type: none"> Co-operative Credit and Supply Society 		
Non teaching			<ul style="list-style-type: none"> Co-operative Credit and Supply Society Class IV employees are given uniform and washing allowance. 		
Students			<ul style="list-style-type: none"> Scholarship for Blind Students in collaboration with Help the Blind Foundation, Chennai 		
6.4 Financial Management and Resource Mobilization					
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)					
<ul style="list-style-type: none"> An external professional agency conducts the financial audit at the end of every financial year. 					
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)					
Name of the non-government funding agencies/ individuals		Funds/ Grants received in Rs.			Purpo se

-	-	-
6.4.2 Total corpus fund generated		
6.5 Internal Quality Assurance System		
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?		
Audit Type	External	Internal
	Yes/No	Agency
Academic	Yes	KCG
Administrative	Yes	KCG
6.5.2 Activities and support from the Parent – Teacher Association (at least three)		
-		
6.5.3 Development programmes for support staff (at least three)		
-		
6.5.4 Post Accreditation initiative(s) (mention at least three)		
<ul style="list-style-type: none"> Undertake measures to advance visibility of the college in its new location with the objective of increasing student strength Measures to encourage and increase enrolment of visually challenged students Adopt extension activities to the new location of the college 		
6.5.5		
a. Submission of Data for AISHE portal : Yes		
b. Participation in NIRF : No		
c. ISO Certification : No		
d. NBA or any other quality audit : No		
6.5.6 Number of Quality Initiatives undertaken during the year		
Year	Name of quality initiative by IQAC	Date of conducting activity
2019	Celebration of 150 th Gandhi Jayanti Week	-
2019	Food Distribution Drive	03-10-2019
2019	Election Card Verification Camp	-

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
-	-	Female	Male
Self-Defence Training for Girl Students	19-09-2019	37	-

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities				Yes/No		No. of Beneficiaries
Physical facilities				-		-
Provision for lift				-		-
Ramp/ Rails				-		-
Braille Software/facilities				-		-
Rest Rooms				-		-
Scribes for examination				Yes		23
Special skill development for differently abled students				-		-
Any other similar facility				Audio Recording of Study Material		59
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2019	1	1	24-09-2019 to 03-10-2019	Food Distribution Drive	Homelessness	17
7.1.5 Human Values and Professional Ethics						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		
-		-		-		
7.1.6 Activities conducted for promotion of universal Values and Ethics						
Activity			Duration (from-----to-----)		Number of participants	
Visit to Orphanage			06-07-2019		25	
Visit to Bakrol Village			08-08-2019		22	
Visit to Apang Manav Mandal			22-08-2019		25	
Blood Donation Camp			28-08-2019		25	
Voter List Correction Workshop			13-09-2019		3	
Celebration of 150 th Gandhi Jayanti Week			25-09-2019 to 02-10-2019		20	
Food Distribution Drive			24-09-2019 to 03-10-2019		17	
Election Card Verification Camp			12 to 13-10-2019		13	
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)						
-						

7.2 Best Practices

Describe at least two institutional best practices

- **Ensuring Inclusiveness for Visually Challenged Students in Higher Education:**

The college strives to encourage enrolment of visually challenged students by helping them right from the admission process stage. Visually challenged students are offered support services like helping them obtain hostel facilities in the city, arranging recorded lectures, providing them with writers for their exams, organising co-curricular activities for them, arranging additional scholarships for them etc.

- **Extension Activities:**

The NSS unit of the college carries out various extension activities throughout the year. Year 2019 marked 150 years of Mahatma Gandhi's birth anniversary. The NSS Unit celebrated this landmark event by organising a week-long celebration starting with a visit to Sabarmati Ashram on 25-09-2019 which culminated in participation in Gandhi Jayanti Rally. As a continuation of last year's activities conducted with "Voter Awareness" theme the college organised activities where students contributed to Election Card Verification and Voter List Correction Campaigns. The college also organised a Food Distribution Drive for the Homeless in areas in the vicinity of the college. In the face of the very unprecedented situation of Covid 19 the N.S.S. unit of the college tried to make a meaningful contribution by volunteering with the civic authorities. The Professor In charge of N.S.S. along with students joined the Ahmedabad Municipal Corporation to help in creating awareness about and implementation of Covid guidelines. Along with organising visits to different organisations to provide exposure to the students and sensitise them towards social issues, the college strives to create opportunities for students to make meaningful contribution to the society through its extension activities.

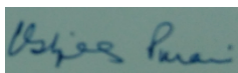
7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

The institute works with the aim of ensuring inclusiveness in higher education for visually challenged students. For this purpose the college takes different measures right from the onset of the admission process. Visually challenged students are encouraged to enrol in the college. At the time of admission the faculty and administrative staff provide special assistance in the form of guidance, counselling and hand holding. They are assisted in completing the centralised online admission process, making subject choices, arranging hostel facilities, obtaining study material etc. While conducting co-curricular activities the college makes efforts to ensure participation of visually challenged students. Besides the college also helps facilitate a special scholarship given to blind students by Help the Blind Foundation – a Chennai based NGO in addition to scholarships offered by the government. In 2019-2020 the number of visually challenged students in different semesters of B.A. programme increased to 59. The college extends special support to these students in their academics by arranging recorded lectures, providing them with writers during their college and university exams.

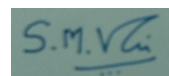
8. Future Plans of action for next academic year (500 words)

- Organise National Conference on the theme of “Promoting Democratic Values”
- Continue to encourage enrolment and extend support to visually challenged students
- Make health and sanitation the central theme for extension activities to be conducted through the year.
- Organise workshop on legal rights of women to create awareness among girl students and conduct activities for overall gender sensitization of students.
- Carry out various co-curricular activities for all round development of students.



Name: Dr, Kshipra Purani

Signature of the Coordinator, IQAC



Name: Dr. Sanjay Vakil

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

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